

**Instructions for Degree recipients (Graduands) attending
Interim session of 63rd convocation on 22/02/2025**

- 1) Please ensure that there are **NO DUES** against your name. The Graduands having “Dues” will not be allowed to attend the Interim session of the 63rd Convocation. The degree would be released only after clearance of Dues. The Dues status can be checked by the student post login on ASC portal.
- 2) Please visit the Academic Office during the period 20.02.2025 to 21.02.2025 (from 11:00 a.m. to 5:00 p.m., lunch break from 1:00 to 2:00 p.m.) to earmark participation and collect the Uttaria, Invitation Card, Transcript, Refreshment coupons. Please note that degree certificates will be lined up/ arranged only for those Graduands who have earmarked participation. This activity is mandatory.
- 3) Please note that the Graduands who have collected Uttaria during the Commencement Ceremony 2024 need to use the already collected Uttaria. In case, they have lost/ misplaced, an additional Uttaria would be issued to them on payment of Rs. 400/- in the Cash Section. The payment slip for the same will be issued by the Academic office. Such students need to visit the Academic Office during the period 20.02.2025 to 21.02.2025 (from 11:00 a.m. to 5:00 p.m., lunch break from 1:00 to 2:00 p.m.)
- 4) Please note that fresh Graduands [those who have not attended the Commencement Ceremony 2024] would be provided a Uttaria in the Academic section.
- 5) Please note that entry to the Convocation Hall would be allowed only against the Invitation card. The Refreshment coupons are also provided along with the Invitation card which needs to be used to collect refreshment packets from the Kstitij garden (behind convocation hall), after the convocation ceremony.

Reporting Time :

For Rehearsal: Graduands are required to assemble at **3.30 p.m. on 21.02.2025** for **Rehearsal** at the Convocation Hall. Please note that only those Graduands who will participate in the rehearsal will be allowed to attend the Interim session of the 63rd convocation scheduled on 22/02/2025 in the Convocation Hall.

For the Interim session of the 63rd convocation: Graduands are required to report at **2:00 p.m. on 22.02.2025** at the Institute Convocation Hall and occupy the allotted seat. The seating plan will be made available on the Academic homepage :

<https://www.iitb.ac.in/newacadhome/convocation/index.jsp>

For more details/updates please visit : <https://www.iitb.ac.in/newacadhome/convocation/index.jsp>

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